

FCA  
Faculty Council  
1973-74

COMMERCE AND ADMINISTRATION FACULTY COUNCIL

MINUTES OF MEETING

May 10, 1974

Present: Dean A. Berczi, Chairman; Prof. M. Franklin, Secretary;  
Professors C. Bayne, L. Boyle, J.P. Brunet, G.R. Curnew,  
K.C. Dhawan, A. Dickie, F. Dougherty, B. English, J. Flynn,  
B. Markland, W. Pietzsch, S. Robbins, A. Riding, E.N. West,  
R.O. Wills; Mrs. B. Brucha, Messrs. M. Lattoni, B. Mills,  
Miss I. Sendek.  
Apologies received from: Professors J.G. Finnie, D. MacDonald,  
D.J. McDougall, B. Rosenfeld.

1. Call to Order - Closed Meeting

[REDACTED]

2.

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

3. Call to Order - Open Meeting

The Chairman called the open meeting to order at 10:20 a.m.

4. Approval of Agenda

Prof. V.H. Kirpalani moved that the agenda be approved.

Seconded by Prof. J.P. Brunet.

Carried

5. Approval of Minutes of previous meeting of Faculty Council

Prof. V.H. Kirpalani moved that the minutes of the Faculty Council meeting of April 11, 1974 be approved.

Seconded by Prof. G.R. Curnew.

Carried

6. Chairman's Remarks

The Acting Chairman had no remarks to be made but reserved the right for the Chairman to make any remarks upon his arrival.

Reports from Standing Committees

7. Undergraduate Curriculum Committee

Nothing to report.

8. Commerce and Administration Consultative Committee

Prof. B. Mallen reported that the next meeting will be on Wednesday, May 22, 1974.

9. Graduate Studies Committee

Nothing to report.

Reports from faculty representatives on University Committees

10. University Senate

Prof. H. Mann who represented Dean Berczi at the last meeting of University Senate, reported that Prof. A. Dickie had been elected to the Board of Governors.

11. Board of Graduate Studies

This item is dealt with later in the meeting.

12. University Curriculum Co-ordinating Committee

Nothing to report.

13. Computer Science Committee

Prof. E. West reported that the committee is negotiating about whether there are going to be one or two departments of Computer Science in the New University. A sub-committee of the Computer Science Committee is to be set up to recommend to Dr. O'Brien what action should be taken.

14. Library Committee

Nothing to report.

15. Honours Committee  
Nothing to report.
16. University Scholarship Committee  
Nothing to report.
17. Committee on Admission and Enrolments  
Nothing to report.
18. Loyola/Sir George Domestic Committee  
Nothing to report.
19. Reports from Task Forces  
Graduate Studies Operation Review Task Force  
Prof. E. West reported that this Task Force is awaiting the comments of the Graduate Studies Committee on the draft of the report.
20. "Re-read Process Investigating" Task Force Report  
This item was dealt with at the end of the meeting in a closed session.
21. Business arising from previous minutes  
M.B.A. Research Paper report (tabled at last meeting)  
Prof. B. Mallen reported that the Dean had not received any written feedback from the departments on this report.  
There followed much discussion on this report.  
Prof. V. Kirpalani moved an amendment that the definition of monitoring be deleted and that point A 2 (ii) end after the sentence "The department chairman is responsible for monitoring the progress of these research projects".  
Seconded by Prof. E. West.

For: 8  
Against: 6  
Carried

Prof. E. West moved that point A 4 (ii) concerning the Department Chairman's signature be replaced by the following:

"The Faculty Supervisor shall be responsible for advising his Department Chairman of the grade of the Research Project as soon as the grade is assigned, but in any case not later than the regular examination period of the academic year".

Seconded by Prof. E. West

Prof. S. Robbins said that the Management Department did not support the view that the Faculty Supervisor shall be held totally responsible but felt that there should also be a Reader assigned in addition to the Supervisor.

Prof. S. Robbins moved that Faculty Council support a Supervisor/Reader relationship and that Council recommend to the Graduate Studies Committee to revise the report in light of this Council's recommendation.

Seconded by Prof. E. West.

For: 4  
Against: 8  
Defeated

Prof. B. Mallen moved that the main motion as amended (items A and B of the report) be approved.

Seconded by Prof. E. West.

Carried

Dean Berczi stated that in the spirit of the above resolution, the currently pending research projects shall also be treated according to the new rules.

Prof. B. Mallen moved that part (c) of the report in question be approved by Faculty Council.

Seconded by Prof. K.C. Dhawan.

It was agreed that the following amendments be made to points (2) and (3):

- (2) that the Co-ordinator shall be appointed by the Dean upon recommendation of the Graduate Studies Committee;
- (3) that the Graduate Studies Committee establish a procedure for this recommendation.

The motion was then put to question as amended.

Carried

NOTE: The revised copy of the recommendation (now policy) reflecting all the amendments, is attached to these minutes.

22.

#### Structure of Senate Sub-Committees

These documents have already been debated and passed by Faculty Council. The Chairman reported that Senate is still debating marginal adjustments in the membership of some of these committees. Council felt that we do not need to re-debate the issue, any marginal adjustment by Senate would be acceptable to this Council. The Dean agreed to advise Council of the final format of these Committees.



23. Appointment of Secretary of Faculty Council (1974/75)

The Chairman reported that Prof. A. Riding had been nominated by the Steering Committee as Secretary, from June 1, 1974.

Prof. A. Riding agreed to serve. Prof. Riding was elected by acclamation. His term is from June 1, 1974 to May 31, 1975.

24. Extended Credit Programme content

The notice of motion, prepared by the Assistant Deans was attached to the agenda.

Prof. R. Wills moved that the motion as stated in the notice be approved.

Seconded by Prof. H. Mann.

Carried

25. Prizes and awards for students (notice of motion)

Prof. E. West moved that this motion be referred back to the Undergraduate Curriculum Committee requesting that the format of the recommendations expected from the departments be specified.

Seconded by Prof. R. Wills.

Carried

26. Evening Division Admission Policies in Commerce

The Chairman reported that he has received a letter from the Registrar on this subject, the letter will be attached to the minutes.

27. Degree with bilingual certification

The Chairman reported that this item was introduced at Senate for our consideration and staff work is being done on it now; supporting documentation will be presented to the Faculty Councils when it becomes available.

Reports from Task Forces

28. Merger Implementation Task Force

Prof. K.C. Dhawan reported on behalf of Prof. G. Brink that the Task Force felt that it had a too wide mandate and would appreciate clarification on the orientation it should be following. The Chairman said that the concentration should be on the joint curriculum as originally agreed.

Prof. J.P. Brunet moved that the Merger Implementation Task Force be directed to extend its efforts to curriculum co-ordination between the two faculties. More specifically, the Merger Implementation Task Force be directed to operate in accordance with the statement on page 2 of the Dean's Memo of February 1973, namely:

"In 1974-75, the Council of the University Faculty will establish a committee to review all existing Commerce programs; it will report through the Council to Senate, making whatever recommendations it judges appropriate regarding the future programs of the University Faculty."

Seconded by Prof. V.H. Kirpalani.

Carried

New Business

29. Special meeting to approve graduates (May 28, 1974)

It was agreed that the list of potential Commerce graduates from both campuses will be tabled at this meeting. The meeting will be held on May 28, 1974 at 2:00 p.m.

30. Quorum requirements during the summer of 1974

Prof. V.H. Kirpalani moved that a "rump" Council be established consisting of the Chairman, the new Secretary and any other four members of Council, and that any business that is transacted be reported to the first meeting of Council for ratification.

Seconded by Prof. J.P. Brunet.

Carried

31. Graduation standards in the Commerce and Administration Faculty in Concordia

The Chairman reported that he had received a memo' from the Chairman of the Management Department requesting that Council consider recommending to Senate graduation regulations for students of this Faculty. The Faculty of Engineering has such a set of regulations; they appear on page 256 of the 1974/75 University Calendar. A copy of these regulations will be attached to these minutes.

It was agreed that this item will be postponed until the Fall of 1974. The Chairman reminded Council that whatever regulations we might recommend to Senate, they will have to apply to the student bodies of both campuses of this Faculty.

Other Business

32. Prof. B. Mallen moved that we add one additional item to the agenda under "Other Business", namely allowing Mr. Haberman to give his reasons as to why he would like to address the closed meeting.

Seconded by Prof. V.H. Kirpalani.

Defeated

Closed Meeting

33. Council next assumed "Closed Meeting" format and the Chairman requested all visitors to leave the room.

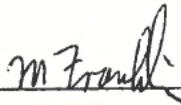
34. Adjournment

Prof. H. Mann moved that the meeting be adjourned.

Seconded by Prof. R. Wills.

Carried

The meeting was adjourned at 2:00 p.m.

  
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Secretary

  
\_\_\_\_\_  
Chairman